



## LETTER OF ACCEPTANCE AND COMMITMENT IT WOMEN MENTORING PROGRAM

Montevideo, Monday 15 August 2022.

### **Selected Candidate: XX (write your name)**

LACNIC's Development and Cooperation Department is pleased to inform that you have been selected to participate in the 2022 edition of the IT Women Mentoring Program (hereinafter the "Program").

The Program seeks to encourage the professional development of women who are part of the Latin American and Caribbean technical Internet community, particularly promoting their involvement in LACNIC's various participation spaces.

Through an open call for applications, the program selects professional women with an interest in producing technical papers in line with the general goal of the program, with one of the lines of work and research of interest to LACNIC, and with one of the related topics specified on the website.

The 2022 edition of the IT Women Mentoring Program is organized in collaboration with ANUIES-TIC (Mexico).

### **PARTICIPATION TERMS AND CONDITIONS**

The 2022 edition of the IT Women Mentoring Program will run from 24 October 2022 to 24 April 2023.

The Program offers participants the following benefits:

- Assignment of a leader of the Latin American and Caribbean technical Internet community to serve as their mentor.
- The mentor will support their mentee in the following capacities:
  1. Tutor during the production of the technical paper,
  2. Coach for the preparation of presentations and the dissemination of the paper, and



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### 3. Guide for participant's professional development.

- The opportunity to present the results of their work in person at the LACNIC Technical Forum that will meet within the framework of the LACNIC 39 event (location to be confirmed). This benefit will be subject to evaluation by the LACNIC staff responsible for the Program together with the mentor assigned to each candidate.
- Access to training on technical topics, soft skills, and cross-cutting topics of general interest.
- Free access to the courses offered through the LACNIC Campus, including access to paid courses.
- Training on LACNIC's goals, its functions, and opportunities for support that the organization offers.
- The possibility of participating in a joint publication to present the results of their work, as well as in knowledge exchange and capacity building spaces.
- Participants will have at least four meetings with their assigned mentor, follow-up sessions with the LACNIC staff, training activities over the course of the six-month period, plus the time required to produce the technical paper that is the object of the Program. In addition, participants will be required to present the intermediate results of their work three months after the start of the Program.
- During the six months of the Program, selected candidates will have the following responsibilities:
  1. To participate in the general meetings organized by LACNIC within the framework of the Program: kick-off meeting and final Program meeting.
  2. To participate in specific meetings with their assigned mentors. At least four meetings will be organized.
  3. To participate in the training activities organized by LACNIC within the framework of the Program.
  4. To prepare the technical paper proposed at the time of applying to the Program. Modifications may be accepted provided that they do not substantially change the proposed topic and/or the expected results, and that such modifications are agreed with the mentors.



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5. To present intermediate results of their work three months after the start of the Program.
6. To present the final results of the work carried out within the framework of the Program on 10 April 2023 in written, publishable format (see model included in ANNEX II of this letter).
7. To submit to LACNIC the presentation to be used at the LACNIC event that will be held in the month of May, at least 10 days prior to the event (provided that it is requested by the LACNIC staff).
8. To expressly authorize LACNIC to mention their participation in the IT Women Mentoring Program, use and/or publish their image/photo/audio/video, presentations, materials, and any outcomes produced during their participation in the Program—particularly the technical papers—for the purpose of disclosing, publishing, and disseminating their results, as well as for promoting future editions of the Program.

By signing this letter, the candidate accepts the terms and conditions included herein and the general terms and conditions of the Program. In the event of non-compliance, the LACNIC staff responsible for the Program may terminate the candidate's participation, without liability of any kind.

Candidate's name(s) and surname(s):

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Email address:

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(This email address will be used for all communications related to the Program)

Contact telephone number:

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Place and date:

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Signature:

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**ANNEX I**  
**FORMAT FOR THE PRESENTATION OF THE FINAL TECHNICAL PAPER**  
**IT WOMEN MENTORING PROGRAM**  
**2022 EDITION**

**Structure:**

Minimum length: 5 pages

Maximum length: 20 pages

The paper may be longer if it includes infographics/charts/other elements.

Font: Arial 11

**Content:**

1. Title of the paper
2. Author
3. Brief CV
4. Name of the mentor
5. Publishable summary of the paper (maximum length 1 page) outlining the work carried out, its goals, hypotheses (if any), and main outcomes.
6. Introduction: background, description of the work, as well as expected outcomes.
7. Methodology
8. Main outcomes: present the main outcomes of the work and their analysis.
9. Relevance of the technical paper: include a brief section (not longer than 1 page) describing the relevance of the work that has been carried out, either in terms of the knowledge that was generated / the material results that were achieved / the potential for use by third parties, etc.).
10. Conclusions
11. Bibliography / References (if applicable)



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